**Bent Northrop Memorial Library**

**Trustee Meeting Minutes**

June 28, 2016

**Present:** Albert Tetreault, Laura Fulwiler, Amanda Forbes, Jennifer Archambault, Kerry Lambert, Bridget Rivet, Sarah Montgomery

**Call to Order**: 4:35

**Agenda Approved** (KL, AT)

**June Minutes**

Motion to Approve (KL, AT)

Minutes Approved

**Guests:**

Bridget Howrigan Rivet

**Treasurer’s Report:**

Amanda provided an update of the monthly financials.

At the request of the Board, Amanda provided a summary of previous budget surplus based on historical data. Much of the surplus is directly related to unanticipated revenue via donations and grants.

Discussed changing budget line item to reflect Friends contributions versus current title of growth fund.

**Action item**:

Amanda to change the line item to be “Friends”

**Librarian’s Report:**

Sarah provided her monthly report of Library programing, operations, and professional development. Highlights include:

* Summer reading kick off is on July 1.
* Sarah shared a fun fact that the MacBooks have been checked out 332 times in 6 months, this is a huge accomplishment given that they were underutilized previously.
* Sarah shared her recent take-a-ways from the recent Vermont Library Conference, all great options for her to consider for implementation and to inform her work.

See attached for the complete Librarian’s report.

**Action item**:

Sarah to follow up with the Community Center to discuss partnership opportunities related to having a library presence at the community center.

**Old Business:**

Action items from May meeting reviewed and actions items related to surplus and webinar have been completed.

**New Business:**

Reviewed Library presentation to the Select Board in preparation for the joint meeting on July 11, 2016.

**Agenda for Next Meeting:**

To Bid Event

Debrief SB

**Next Meeting:**

Tuesday, July 19, 2016

**Adjourn:**

Motion to Adjourn (KL, AT)

Meeting adjourned at 6:18 p.m.

Librarian Report 5/17/16

**Programming:**

 **Past Programs**

* Mr. K After school Science program - 12 kids for 5 weeks
* Farm Storytime with Virginia Holiman - 5 kids

**Coming Up!**

* Summer Programming - On Your Mark, Get Set, READ!
	+ **Kick-off**, July 1st, VINS at 10:30, then travelling olympics
	+ **Tuesdays**, July 5th -  August 2nd, 3-4pm: Caddy Stacks (mini-golf in the library), Chocolate Olympics, Recycled Jump Ropes, Obstacle Course Creation, Minute to Win It.
	+ **Wednesdays**, July 6th - August 3rd, 10am: Summer Playgroup, focus will be on movement!
	+ **Thursdays**, July 7th - August 4th, 3 - 5pm: On Your Mark, Get Set, CREATE! Open engineering space. Build with Legos, K’nex, weave on a loom, create 3d print, create jewelry with beads, sew, origami, make circuits with lights/motors, and more!
	+ **Dance with Ashley**, July 22nd, 10am: Ashley encourages kids to move and groove while fusing the written word with dance.
	+ **Summer Celebration,** August 5th, 1:00pm: Big Blue Trunk, RiseVT Smoothie Bikes. 2:00: Kids vs. adult water fight IF Olympic chain reaches from the library to the school.
* July 28th @ 6pm - Pat Esden Book Discussion
* Food for Thought

**Updates:**

* Daycare Delivery
* Exhibit Space: currently Paula Boomhower’s photography, next up NCSS, then Bobbie Flack photography
* 2 Pool passes to St. Albans pool are in! Free for a family.
* Fun fact: Macbooks checked out 332 times in 6 months!

**Professional Development:**

* Vermont Library Conference
	+ Work on meeting basic needs of patrons before we can meet mid and high-level needs.
	+ Rather than asking patrons what they want to see at the library, ask them what they are passionate about in general, and then tie those interests into library programs. Make patrons part of the “insider club”. Make the library relevant to them without them having to ask.
	+ Overcome divisions in community. Have library presence in East Fairfield.. “Free library”, book drop, etc.